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For details see point 4.

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■ Title page

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■ **Abstract.** Each paper must be preceded by an abstract presenting the most important results and conclusions.

■ **Abbreviations** should be defined at first mention in the abstract and again in the main body of the text and used consistently thereafter

A list of **symbols** should follow the abstract if such a list is needed. Symbols must be written clearly. The international system of units

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Footnotes on the title page are not given reference symbols. Footnotes to the text are numbered consecutively; those to tables should be indicated by superscript lower-case letters (or asterisks for significance values and other statistical data).

Acknowledgements. These should be as brief as possible. Any grant that requires acknowledgement should be mentioned. The names of funding organizations should be written in full.

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■ References

The list of References should only include works that are cited in the text and that have been published or accepted for publication. Personal communications should only be mentioned in the text.

In the text, references should be cited by author and year (e.g. Hammer 1994; Hammer and Sjöqvist 1995; Hammer et al. 1993) and listed in alphabetical order in the reference list.

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Anthologies and proceedings:

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Meltzoff AN, Moore MK (1977) Imitation of facial and manual gestures by human neonates. *Science* 198:75–78

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