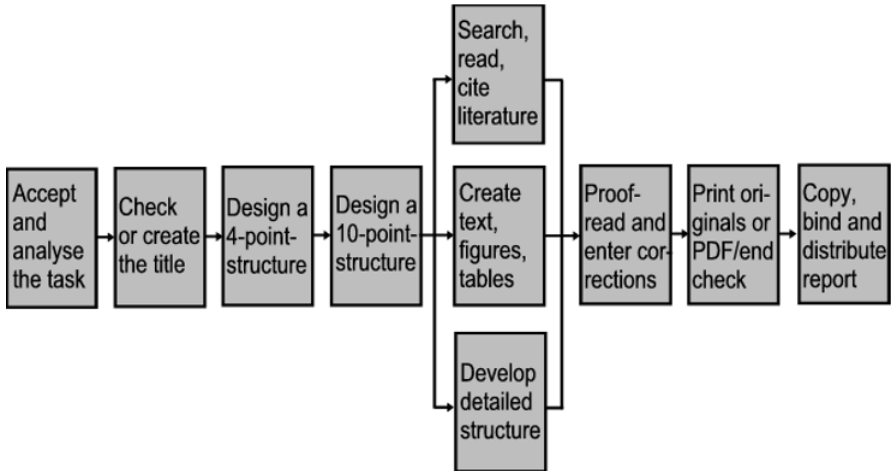


6 Summary

Now all details, rules and working procedures relevant for writing and presenting Technical Reports have been introduced in detail. Our network plan for creating Technical Reports has been processed from accepting and analyzing the task to presenting or distributing the final report.



During all work steps the following basic rule needs to be considered. The creator of the Technical Report must always ask at first, whether there are rules issued by the customer or already existing within the own institution, how Technical Reports must be written and designed. When using this book, please keep in mind: Already existing rules (standards of the department or professor or company or customer) must be followed prior to the tips and rules provided in this book.

If such institutional standards do not exist or do not cover all details, you should use the hints and suggestions in this book. The consequent application of the information and working procedures described in this book will probably improve the quality of your future Technical Reports as compared with the quality of your previous ones. Therefore we want to close this book with good wishes:

☞ *We wish you that your future Technical Reports and their presentation will contribute to your personal success!*