

# LESSON 27

MARGINS: Pica, 20–70; Elite,  
30–80.

Type this paragraph as many times as your teacher asks.

Warm up

1. The drive was very exciting as both cars went flat out across the frozen lake to join the party. It was quite madly stimulating.

Clinic

If you find that the second of the repeated letters in words is typed too faintly, practise each line of this exercise 3 times and try to type the second letter slightly harder than the first.

*Repeated letters*

2. book full tool jaffa weed sill veer lass fuss pipp
3. bibb noon hagg seen ebb accept boob mass fizz coop
4. ruff rudd penny mill keep hall gill feet eddy cell

*Carriage return practice*

If your left-hand margin is uneven, type this drill just as it is 3 times. Return the carriage smartly with the left hand, keeping the right hand over the home keys ready to start typing.

5. If you return
6. If you return the carriage
7. If you return the carriage as instructed
8. Try to return the carriage as smartly as possible.

Increase Speed

30 wpm 1 minute.

It was so wet that they could not go for Paul and John as they said they would. They were all a little sad at the thought that they would miss the walk.

9  
19  
29  
30

S9 – SI 1.03

The car would not start and he could see that he would miss most of the match unless he could be at the bus stop in time. It was a long run but he did it.

9  
19  
29  
30

S10 – SI 1.03

Improve Accuracy

25 wpm 1 minute.

Extra power produced by the additional super-large motor made the go-cart easily the quickest a fan could wish to see or drive.

9  
19  
25

A6 – SI 1.36

Ivan's new camera was the best in the store's cinema department. Most friends were most anxious to examine it very carefully.

9  
19  
25

A7 – SI 1.40

Test your Skill

1 minute.

The wind blew hard all that week and the boat raced across the ocean in record time. It was not long before the news rang out that they had docked and crowds of people came to see them land. Frank was glad it was over.

9  
19  
29  
39  
43

T3 – SI 1.14

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |

How many spaces do you leave after a question mark?

How many spaces do you leave after a colon?

How many spaces do you leave after a person's initials?